

## ***The e-Voting process to be followed by the Shareholders to cast their votes:***

During the voting period which begins on 23<sup>rd</sup> September 2014 at 10.00 A.M and ends on 27<sup>th</sup> September 2014 at 6.00 P.M. the shareholders can visit the e-Voting website [www.evotingindia.com](http://www.evotingindia.com) and select the relevant EVSN/Company for voting. The EVSN of NORTHGATE COM TECH LIMITED is **140825024**.

1. If you are holding shares in Demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and casted your vote earlier for EVSN of any Company, then your existing login id and password is to be used.
2. Log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
3. Click on "Shareholders" tab to cast your votes.
4. Now, select the Electronic Voting Sequence Number - "EVSN-140825024" along with "NORTHGATE COM TECH LIMITED" from the drop down menu and click on "SUBMIT"
5. User ID will be your Demat ID or Client ID. In case of Shareholders holding shares in Physical form, User ID shall be your Folio Number as appearing in your Share Certificate.
6. The password will be your Income Tax PAN.

In case, Share Holders does not have PAN or not updated their PAN with RTA/Depository, then the Password shall be First Two Letters in CAPITAL LETTERS of Shareholder Name as appearing in your Demat Account in case of Demat Shareholders/Share Certificate in case of holding in Physical Form, followed by **Sequence Number**.

This **Sequence Number** is given in email received for the Notice of AGM if you have registered your Email ID or in case if you have not registered your email id, then as shown on Address Label on physical copy Annual Report 2013-14 sent to you.

7. After entering these details appropriately, click on "SUBMIT" tab.
8. Members holding shares in Demat form will now reach 'Password Creation' menu wherein they are required to mandatorily change their login password in the new password field. The new password has to be minimum eight characters consisting of at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@ # \$ % & \*). Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

Kindly note that this changed password is to be also used by the Demat holders for voting for resolutions for the Company or any other Company on which they are eligible to vote, provided that Company opts for e-voting through CDSL platform.

9. Click on the EVSN **140825024** on which you choose to vote.

10. On the voting page, you will see Resolution Description and against the same the option "YES/NO" for voting.

Select the option YES or NO as desired The option YES implies that you assent to the Resolution and option. NO implies that you dissent to the Resolution.

11. Click on the "Resolutions File Link" if you wish to view the entire Resolutions.

12. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

13. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

- Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to log on to <https://www.evotingindia.co.in> and register themselves, link their account which they wish to vote on and then cast their vote. They should upload a scanned copy of the Board Resolution in PDF format in the system for the scrutinizer to verify the vote.
- The voting period begins on 23<sup>rd</sup> September 2014 at 10.00 A.M and ends on 27<sup>th</sup> September 2014 at 6.00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
- In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com), [anandt@cdslindia.com](mailto:anandt@cdslindia.com), [ankitb@cdslindia.com](mailto:ankitb@cdslindia.com), [cs@northgatetech.com](mailto:cs@northgatetech.com) or [rta@cilsecurities.com](mailto:rta@cilsecurities.com).
- Kindly note that the members can opt only one mode of voting i.e. either by physical voting or e-voting. If you are opting for e-voting, then do not vote by physical voting also. However, once the vote on a resolution is cast by the shareholders, by e-voting, he shall not be allowed to change it subsequently at the physical meeting.
- The scrutinizer will submit his/her report addressed to the Chairman, within a period not exceeding three working days from the date of conclusion of e-voting period. The result of the voting on the Resolutions at the Meeting shall be announced by the Chairman on 30<sup>th</sup> September, 2014. The results declared along with the Scrutinizer's report, will be posted on the Company's website and on [CDSL's website] and stock exchanges on 30<sup>th</sup> September, 2014.